

Jose Luis López Pedraza

Chief Administrative Officer

My academy background is Dual Degree in Medicine, along with Psychology. In addition to having an official diploma that certifies my knowledge of physiotherapy. At the experience level, I have been collaborating for 2 years as a social integrator and computer and language teacher at the Arraigo Foundation. This academic background has allowed me to develop skills in strategic communication, has helped me to have better communication skills, better understand how the human body works, learn to work as a team, assimilate moments of pressure and better evaluate and select the persons. My interest in international business and the global expansion of brands has led her to focus on how I can direct medicine and psychology towards the export sector.

With my analyst and controlling mind, I want to apply my knowledge in provide responsibility for administrative, operational, and financial support. In addition to selecting and assessing the company's needs at all moments. My knowledge in medicine also lets me understand what are our limits and have a more realistic view of the environment.

Committed to continuous learning and using my previous knowledge, I aspire to contribute to the growth and expansion of companies through effective ways to maintain stability with the goal of promoting the company.

As a dynamic professional in the sanitary ware manufacturing industry, I bring expertise in personnel management, dedication to team stability, leadership ability, and actively manage financial affairs. With a passion of psychology and human mind, I specialize in staff management and the maximum confort for my team. In addition to generating administrative, operational and financial support for the company.

In my role as Chief Administrative Officer- Administration, I oversee the company's financial stability, personnel management, administrative and operational management to ensure business expansion.

KEYS RESPONSIBILITIES

- Assessing an organization's planning
- Set goals for different departments and individual managers
- Delegate tasks to administrative staff and monitor progress
- Serve as a liaison between workers and senior management
- Negotiate contract with clients
- Making changes that promote efficiency in the workplace.
- Implement policies that benefit the organization with other partners

VISION AND GOALS

I am to position our company as a leading brand in the sanitary ware industry by leveraging great administrative capacity, easy of performing complex operations, and plan to have financial stability. My focus is on:

- Make sure that the whole company runs smoothly from the inside
- Take care of all matters related to financial issues
- Be the reference in the company's operations and administration team

CONNECT WITH ME

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